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Robert Bolton prefaces People Skills saying that albeit interpersonal communication is the human specie's greatest achievement, most people communicate poorly. Poor communication has heavy consequences, which include loneliness, emotional distance as well as overall personal effectiveness.

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People Skills. Robert Bolton. Simon and Schuster, Nov 24, 2009 - Psychology - 324 pages. 6 Reviews. Improve your personal and professional relationships instantly with this timeless guide to...

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People Skills - Robert Bolton Removing the roadblocks. People yearn for a closer connection with each other, Bolton notes. They can be lonely not... Listening skills. Are the conversations you have in your life a competition in which 'the first person to draw breath is... Paraphrasing. Bolton ...

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People Skills , Cary Cavitt, Mar 1, 2008, , 192 pages. . People Styles at Work-- and Beyond Making Bad Relationships Good and Good Relationships Better, Robert Bolton, Dorothy Grover Bolton, 2009, Business & Economics, 230 pages.

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He explains how to acquire the ability to listen, assert yourself, resolve conflicts, and work out problems with others. These are skills that will help you communicate calmly, even in stressful emotionally charged situations. People Skills will show you: · How to get your needs met using simple assertion techniques.

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While reading People Skills: How to Assert Yourself, Listen to Others, and Resolve Conflicts by Robert Bolton, Ph.D., I discovered that there are 12 roadblocks to effective communication. Recently, I was in the sauna at my gym with a good friend of mine and a lovely man who just happened to be a priest.

12 Communication Roadblocks: Beware of These Dirty Dozen ...

His staff has taught communication skills to thousands of managers, salespersons, first-line supervisors, secretaries, customer-relations personnel, teachers, members of the clergy, health-care...

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